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| --- | --- | --- |
|  | **STUDENT REGISTRATION** | (Please Do Not Amend Format) |
| School Email | **RED DEER DRIVING SCHOOL Ltd** | Tele – 403 (755) 2414 |
| R.D.D.S@hotmail.com |  Office- 190 Jordan Parkway, Red Deer, AB, T4P 0E2 | 403 (307) 7521 |

**Student Details** (All fields are mandatory)

|  |  |  |  |
| --- | --- | --- | --- |
| First, Middle Name |  | Last Name |  |
| Driving License Number |  | Date of Birth | Click to pick from Calendar |
| License Class |  | Date of Issue | Click to pick from Calendar | Date of Expiry | Click to pick from Calendar |
| Address on Driving License |  | GenderClick |
| Student Pickup Address |  |
| Phone number |  | Email |  | Cond on Driving License |  |

**Please Note**:

1. Course fee includes free pickup and drop off of student for road driving lesson within Red Deer city limits
2. Each driving lesson is of 2 hours
3. $20 Non-refundable booking fee. It is included in overall cost
4. Minimum 10 hours driving lesson + online driving theory + $25 fee to convert into Insurance Reduction certificate

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**Payment Mode**

**Cash / Interac-e-Transfer / Email Transfer** → Cost of course + GST

**Credit Card** → (Cost of course + GST) + 2.9% card processing fee

**No other mode of payment accepted**

Part payment ALSO accepted. Cost of Full driving course can be paid in installments of $100 or more

Fee needs to be paid in advance at least for the driving lesson of that day

Driving Theory portion fee needs to be paid before issue of online link to student's email

**Refund Policy**

1. Student can reschedule/cancel Driving Lesson up to 24 hours in advance at no charge. Less than 24 hours, cancellation fee of $20 will be charged. For “No-Show” by the student, cost of one driving lesson will be charged
2. No refund of Driving Theory portion fee after issue of Online link to the student
3. For partially completed “Full” Driving course, admin fee of $10, plus $80 for driving theory class, plus fee at a scale of $50 per hour of road driving lessons completed, plus GST will be deducted. Balance fee will be refunded.
4. No refund of 2.9% card processing fee.
5. Refund will be paid through Cash/Interac-e-transfer

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**COURSES AVAILABLE & COST**

* **ROAD DRIVING Lesson** - Cost $50 per hour + GST – Each driving lesson of 2 hours
* **DRIVING THEORY Class** - Cost $80 + GST – Consist of 15 hours (online) driving theory class
* **FULL Driving Course** – Cost $560 + GST - 15 hours (online) driving theory class plus 10 hours road driving lesson
* **CAR RENTAL for Road Test** - Cost $50 per hour + GST – Minimum booking for 2 hours

Student Initials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Rep Initials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**SCHOOL Vs STUDENT AGREEMENT**

|  |  |
| --- | --- |
| **Course selected by Student:**  | **Hourly Driving Lesson of hours**  |

**Responsibility of the Student**

1. Student to be in possession of minimum Class-7 valid driving license/equivalent during Road Driving lesson.
2. Student should be in medically and physically fit condition to undertake the driving lessons.
3. Unacceptable behaviour of the student, distracted driving or not following instructions of driving instructor will result in termination of driving lesson on the spot at student’s expense. It may also result in termination of the course at school’s discretion and course fee will be refunded as per refund policy.
4. Student will be liable to pay insurance deductibles in case of an accident while student was driving. Student will be liable to pay traffic violation fines while student was driving.
5. Student can reschedule/cancel “Road Driving” lesson up to 24 hours in advance at no cost. The onus of cancellation request reaching the school before 24 hours of driving lesson, through phone/text/email/any other means, lies with the student. Less than 24 hours, a cancellation fee of $20 will be charged. For “No-Show” for driving lesson by the student, cost of one driving lesson will be charged
6. Student will be responsible to clear all dues in full to the driving school

**Responsibility of Red Deer Driving School**

1. The school will provide the road driving training in a professional manner.
2. Road Driving training will be provided by driving instructor licensed by Alberta Transportation. Driving instructor will show the instructor license, driving license, vehicle registration and insurance to the student.
3. Vehicle being used for Road Driving lesson will be in good running condition, acceptable clean standard, modified for student driver training, have valid registration, 6D insurance and have “STUDENT DRIVER” sign on the vehicle.
4. During the Road Driving lesson, the driving instructor will give full attention to the student, try and make the student mentally comfortable and avoid any sort of distraction to the student.
5. In case School has to CANCEL a “Road Driving” lesson due to vehicle breakdown, weather/road conditions, instructor illness, emergency commitment or any unforeseen reason, all efforts will be made by the school to inform the student at the earliest and the lesson will be rescheduled to any available vacant spot as per student’s choice without any monetary compensation.
6. At the end of each road driving lesson, a student driving evaluation will be completed, and student will be apprised of shortcomings and remedial actions.
7. Alberta Transportation authorises 5 min break per hour of Driving Lesson.

Student Sign & Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Rep Sign & Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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